

THOMPSON COMMUNITY FOUNDATION EMERGENCY GRANTS:

Applications for Emergency Grants can be submitted at any time throughout the year, provided that they meet the emergency criteria outlined below.

Internal Process: The Thompson Community Foundation Grants Committee will review all Grant requests, and if the project is approved, the committee will make recommendations to the TCF Board of Directors.

Please take time to review our funding criteria below to determine if your agency is eligible for an Emergency Grant.

Amount and duration

The Fund awards emergency grants for a maximum amount of \$10,000.00 and for a maximum duration of 12 months (with no possibility of renewal or extension).

Emergency funding criteria

The Fund considers emergency grant applications eligible only if they respond to the following emergency rationale:

- Sudden change in circumstances
- Immediate response
- An emergency that has left your organization in financial distress

Emergency grants **do not respond**, for example, to the following:

- Existing projects
- Cashflow difficulties of the organization
- Bridge/gap funding
- Planned projects

TO APPLY FOR AN EMERGENCY GRANT, PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE:

1. Are you a charity, registered with Canada Revenue Agency? Yes No
-If no, please provide a completed signed "Charitable Partnership Agreement" found on our website
2. How much funding do you need?
3. What is the funding for?
4. Explain in as much detail as possible what emergency has occurred with the organization and outline the circumstances that have led to this crisis. Your application must explain what has changed in your financial plans.
5. Please indicate what impact this funding will have on your organization.
6. Has your organization ever applied for emergency funding in the past? If so, please outline in detail, the previous request.
7. Have you approached other sources of support? Yes No
-Please list those approached indicating level of support obtained.
8. Please include budget
9. Please submit your request to tcf@mymts.net along with:
 - The completed questionnaire
 - Agency name
 - Email address
 - Phone number
 - Physical address
 - Contact person (for any questions)